

COLUSA COUNTY CHILDREN AND FAMILIES COMMISSION

Minutes of Special Public Meeting

January 29, 2002

Vice Chair, Commissioner Parriott, called the meeting of the Colusa County Children and Families Commission to order at 3:40 p.m. in the Morse Conference Room at the Colusa Library, 738 Market Street, Colusa, California. Commissioners Barbara Hankins, Nancy Parriott and Nolan Gonzales were present constituting a quorum. Commissioners Christy Scofield and Dolores Gomez were not present.

Public attending: Charlette Lauppe.

Items discussed in accordance with the publicly posted agenda were as follows:

1. Approval of January 8, 2002 meeting minutes

Commissioner Hankins moved to approve minutes of the January 8, 2002 meeting as presented; motion seconded by Commissioner Gonzales. The motion was passed unanimously by voice vote (3/0).

2. Review outstanding invoices and approve payment of expenses

A total of fifteen invoices were presented for payment and included the pre-approved list of mini grant readers.

Commissioner Gonzales asked why the amounts paid to readers varied. Ms. Lauppe explained that readers received \$10.00 per application read, and that the binders varied in the number of applications according to the time commitment discussed in advance with the reader.

Ms. Lauppe gave an update on the search for a School Readiness consultant. Vonnie Madigan, TASC, is working with Ms. Lauppe on the Technical Assistance Scope and Budget. The Center for Health Improvement (CHI) has entered into an agreement with the Commission to assist in developing a Phase II School Readiness Plan. The plan was submitted to Ms. Lauppe in January 2002 and is attached. The plan includes 50 CHI Staff hours and 192 consultant hours for a total of \$43,890.00. Giovanna Stark has been contracted to provide the consultation outlined in the Technical Assistance Scope and made telephone contact with Ms. Lauppe on January 29, 2002 to discuss a meeting planned for February 5, 2002 to develop the School Readiness Taskforce.

Ms. Lauppe discussed the Fiscal Memorandum No. 01-02 from the State Commission dated January 10, 2002 explaining that the backfill for Proposition 99 was the reason for marked lower distribution for December 2000 revenues. The backfill will be reflected in the November 2001 revenues distribution when it is received.

Commissioner Hankins moved to approve payment of the invoices as presented; motion seconded by Commissioner Gonzales. The motion was passed unanimously by voice vote (3/0).

3. Public comment and unscheduled matters (The Colusa County Children and Families Commission will not be making a determination on items brought up during this portion of the agenda)

Ms. Lauppe announced the following:

Colusa County Family Faire on Sunday, April 14, 2002 from 11:00 – 3:00 p.m. at the Colusa County Fairgrounds. Statewide conference registration forms need to be returned by February 19, 2002.

Commissioner Gomez arrived at 4:00 p.m. and Commissioner Scofield arrived at 4:30 p.m.

4. Review Mini Grant Applications

Commissioner Gomez stated that she had not participated in any review of the applications and would abstain from any discussion or voting done by the Commission on the selection and grant award process. She felt that her association with providers through training and services provided by Children's Services could be a conflict of interest.

Commissioner Parriott opened the grant award discussion saying that she had reviewed the applications and the average reader scores and had eliminated any grants scoring below nine (9). She divided the remaining applications into a group to be considered for full funding and a group to be considered for partial funding at \$2,000.00 each.

Commissioner Hankins and Commissioner Gonzales said that they had reviewed the applications and reviewed Ms. Lauppe's comments submitted in the Mini Grant Application Executive Summary.

Commissioner Hankins said that she agreed with Commissioner Parriott on how the applications were grouped for funding and asked that each application and award amount be discussed separately before grouping them for a final vote.

Commissioner Scofield called for discussion on the following applications:

<u>1</u>	Rivera	Araceli	\$1,500.00 Fully Funded
<u>2</u>	Rivera	Marisela	\$2,000.00 Partial Funded
<u>3</u>	Aceves	Felicitas	\$2,000.00 Partial Funded
<u>4</u>	Hernandez	Martha Pina	\$2,000.00 Partial Funded
<u>5</u>	Arbuckle	Elementary	\$5,000.00 Fully Funded
<u>6</u>	Navarro	Hilda	\$2,000.00 Partial Funded
<u>7</u>	Rivera	Yesenia	\$5,000.00 Fully Funded
<u>8</u>	Colusa County	Migrant Farm Housing	Not Funded
<u>9</u>	Berlin	Sandy	\$1,660.35 Fully Funded
<u>10</u>	Paiz	Maria de la luz	Not Funded
<u>11</u>	Parra	Juanita	\$3,196.50 Fully Funded
<u>12</u>	Miranda	Karen	\$1,982.79 Fully Funded
<u>13</u>	Nall	Marianne	Not Funded
<u>14</u>	Niehues	Pamela	\$4,238.22 Fully Funded
<u>15</u>	Rodriguez	Margarita	\$2,413.66 Fully Funded
<u>16</u>	Lopez	Angelica	\$5,000.00 Fully Funded
<u>17</u>	Child Abuse	Prevention Council	Not Funded
<u>18</u>	Muniz	Diana	\$2,000.00 Partial Funded
<u>19</u>	Villasenor	Maria	\$2,000.00 Partial Funded
<u>20</u>	Ferreira	Ofelia	\$2,000.00 Partial Funded
<u>21</u>	Colusa County	Children's Services	Not Funded
<u>22</u>	Garcia	Maria Luz	\$2,000.00 Partial Funded

<u>23</u>	Ascencion	Martha	\$2,000.00 Partial Funded
<u>24</u>	Colusa County	Children's Services	Not Funded
<u>25</u>	Garcia	Maria M.	\$2,000.00 Partial Funded
<u>26</u>	Maldonado	Georgina	\$2,000.00 Partial Funded
<u>27</u>	Granados	Carmen	\$2,000.00 Partial Funded
<u>28</u>	Jiminez	Maria C.	\$2,000.00 Partial Funded
<u>29</u>	Zaragoza	Leonor	\$2,000.00 Partial Funded
<u>30</u>	Jaime	Graciela	\$2,000.00 Partial Funded
<u>31</u>	Salcedo	Evelia	\$2,000.00 Partial Funded
<u>32</u>	Gomez	Maria E.	\$2,000.00 Partial Funded
<u>33</u>	Iniquez	Maria L.	\$2,000.00 Partial Funded
<u>34</u>	Ramirez	Maria Luz	\$2,000.00 Partial Funded
<u>35</u>	Silva	Maria	\$4,983.90 Fully Funded

Application #8 Colusa County Migrant Farm Housing-Bus Stop Shelter. The Commission discussed that at this time they recommend this project not be funded as they feel that the project would better fit as a transportation funding project. The Commission recommends that the applicant may want to seek funds for the project through the transportation department.

Application #10 Maria de la luz Paiz-Child Care Business. The Commission discussed that this application received a low score and the applicant may not understand the application process. The Commission recommends not funding the project at this time and suggests offering further application training so that the applicant is better prepared for the next round of mini grant funding.

Application #13 Marianne Nall-Child Care Business. The Commission discussed that the application received a low score and would recommend not funding this project. The Commission discussed further application training for applicants in the next round of mini grant funding.

Application #17 Child Abuse Prevention Council-Asset Based Training. The Commission discussed that this application not be funded, as there are local trainers who could offer similar training. They discussed that the training would be extremely beneficial, however recommend seeking local professional trainers to lower the cost of the project.

Application #21 Children's Services-Translator and child care services for adult education classes. The Commission discussed not funding this application as there may be other sources to provide child care as outlined. They suggest looking to Yuba College or Tri County Regional Occupational Program (ROP) as a possible source to provide the service.

Application #24 Children's Services-50% funding of Child Development Class. The Commission discussed not funding this application because they have focused past funding efforts on childcare incentive and retention as well as childcare training. Those projects are currently in the implementation stage and will be evaluated in June 2002 for future funding. They discussed that there may be other sources to be utilized for this training, as it has been provided in past years.

Applications #1, #5, #7, #9, #11, #12, #14, #15, #16 & #35. The Commission recommends fully funding these applications for child care business improvements and one playground improvement project as each applicant displayed a knowledge of the application process and individual effort on each application.

Applications #2, #3, #4, #6, #18, #19, #20, #22, #23, #25, #26, #27, #28, #29, #30, #31, #32, #33 & #34. The Commission discussed partially funding these projects with \$2,000.00 each, as the applications were very similar. The Commission discussed that this amount would fund some of the larger items listed on the application budget and would be an important improvement for all these childcare businesses.

Commissioner Scofield asked for further discussion. No further discussion was presented.

Commissioner Hankins moved that the Commission not fund the six (6) applications; #8, #10, #13, #17, #21 & #24; Motion seconded by Commissioner Gonzales. Motion passed by a voice vote of three (3), with one abstention by Commissioner Gomez and one abstention by Commissioner Parriott.

Commissioner Parriott moved that the Commission approve fully funding ten (10) applications #1, #5, #7, #9, #11, #12, #14, #15, #16 & #35; motion seconded by Commissioner Hankins. Motion passed by a voice vote of four (4), with one abstention by Commissioner Gomez.

Commissioner Parriott moved that the Commission approve partial funding in the amount of \$2,000.00 each to the nineteen (19) applications; #2, #3, #4, #6, #18, #19, #20, #22, #23, #25, #26, #27, #28, #29, #30, #31, #32, #33 & #34; motion seconded by Commissioner Hankins. Motion passed by a voice vote of four (4), with one abstention by Commissioner Gomez.

5. Commissioner Scofield asked that the Commission consider an emergency item that arose after the agenda. The need for a letter of support for the Mental Health Department Children's System of Care from the Colusa County Children and Families Commission. She asked that this item be considered under the 4/5 vote rule

Commissioner Scofield moved that the Commission approve that a letter of support be drafted for her signature representing the Commission to support the Children's System of Care Application being submitted on February 8, 2002 by the Colusa County Mental Health Department; motioned seconded by Nolan Gonzales. Motion passed unanimously by voice vote 5/0.

6. Adjournment

The meeting was adjourned at 5:10 p.m.

The next meeting will be held on Tuesday, February 12, 2002 at 3:00 p.m. at the Colusa County Library Morse Conference Room.

Minutes prepared by Charlette Lauppe, Executive Director to the Commission.

Attachment A: Fifteen (15) invoices for individual reader services totaling \$1,350.00

Attachment B: Technical Assistance Scope and Budget for School Readiness Consultant

Attachment C: Fiscal Memorandum No. 01-02

Attachment D: Flyer Family Faire 2002

Attachment E: Prop 10 Briefings January 2002

Attachment F: Terrific Threes-Families, Communities & Commissions Working Together Registration

Attachment G: Mini Grant Application Executive Summary